***Alternative Learning Center***

***Parent and Family Engagement Policy and Plan for Shared Student Success***

***2019-20 School Year***



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***Gainesville, GA 30504***

***Alc.hallco.org***

***Plan revised on April 25, 2019***

**What is Title I?**

Alternative Learning Center is identified as a Title I school as part of the Every Student Succeeds Act (ESSA). Title I is designed to support State and local school reform efforts tied to challenging State academic standards in order to reinforce and enhance efforts to improve teaching and learning for students. Title I programs must be based on effective means of improving student achievement and include strategies to support family engagement. All Title I schools must jointly develop with all parents and family members a written parent and family engagement policy.

**School Plan for Shared Student Achievement**

**What is it?** This is a plan that describes how the Alternative Learning Center will provide opportunities to improve family engagement to support student learning. ALC values the contributions and involvement of parents and family members in order to establish an equal partnership for the common goal of improving student achievement. This plan describes the different ways that ALC will support family engagement and how parents can help plan and participate in activities and events to promote student learning at school and at home.

**How is it revised?** The Alternative Learning Center invites all parents to attend an annual parent and family engagement input meeting, during the spring, to review and revise this parent and family engagement policy, as well as the school/district comprehensive needs assessment, school/district improvement plans, school-parent compact, and the parent and family engagement budget. Additionally, our school welcomes parent input and comments at any time during the school year regarding this plan. All parent feedback received during the school year will be used to revise the plan for the next school year. The plan is posted on our school website for parents to view and post feedback throughout the year. We also distribute an annual survey online and make paper copies available for their suggestions on the plan and the use of funds for family engagement. Parent and family members can also give feedback during several parent meetings and activities during the school year.

**Who is it for?** All students participating in the Title I and their families are encouraged and invited to fully participate in the opportunities described in this plan. ALC will provide full opportunity for the participation of parents with limited English, parents with disabilities and parents of migratory children.

**Where is it available?** At the beginning of the year, after revision, the plan is posted on the school’s website and presented at the Annual Title I meeting, and paper copies are provided in the school’s front office.



**2019-20 Hall County District Goals**

**Goal 1: By the end of FY20, Increase the percentage of students in each subgroup moving into the “Proficient” and “Distinguished” levels of performance on the Georgia Milestones Assessments by 2%.**

**Goal 2: By the end of FY20, Increase the “Closing the Gaps” scores by 10% at each level.**

**Goal 3: By the end of FY20 Increase the percentage of Economically Disadvantaged students moving into the “Proficient” and “Distinguished” levels of performance on the Georgia Milestones ELA Assessments by 3%.**

**2019-20 Alternative Learning Center Goals**

* **Teachers will utilize progress monitoring and class period goal setting to target a 3% growth rate every class period on Edgenuity. During weekly PLC meetings, the ALC staff will utilize progress monitoring to track and develop a plan to provide support to insure 70% percent of students will be on pace to achieve 50% progress or more on their 4 core subject course by semesters end.**

* **100% of Alternative Learning Center (ALC) Middle School students will complete a Program Portfolio that encompasses all of the Hall County School Districts 5 key components of Literacy (Reading, Writing, Listening, Speaking and Thinking) before they will be allowed to re-enroll at their home school.**
* **Within the first month of enrollment in the Alternative Learning Center, 100% of students will take part in a person and career interest survey that will be used to develop a transition plan.**
* **100% of all ALC students during the 2019-2020 school year will be enrolled into a Real Time mentorship advisement to address students Social and Emotional learning needs as measured by the completion of strategies and activities.**
* **The ALC staff will work to receive a satisfaction rating of 80% on parent communication questions that are referenced in the school climate survey.**

**School-Parent Compacts**

As part of this plan, the Alternative Learning Center and our families will develop a school-parent compact, which is an agreement that parents, teachers, and students will develop together that explains how parents and teachers will work together to make sure all our students reach grade-level standards. The compacts will be reviewed and updated annually based on feedback from parents, students and teachers. The school-parent compacts are found on the school website. The school-parent compacts are shared through the Annual Title I meeting, Infinite Campus, and posted on the school’s website. The school-parent compacts are kept in the main office if parents need another copy.

**Let’s Get Together!**

The Alternative Learning Center (ALC) will host the following events to build the capacity for strong family engagement to support a partnership among the school, parents, and the community to improve student academic achievement:

Open House – August 1, 2019 4:00-7:00 p.m.

* Meet your child’s teacher and our friendly school staff. All school personnel will be available to offer suggestions and strategies emphasizing your child’s academic success for the upcoming year and beyond.

Annual Title I Meeting – September 17, 2019 5:00 p.m.

* We invite you to an afternoon of learning and sharing about our Title I program including our parent and family engagement involvement policy, the school wide plan, the school-parent compacts and the parents’ requirements. Invitations sent home and posted on the school website.

Parent Information Night – December 17, 2019, 2-6 p.m. (Drop-In)

* Parents will have the opportunity to make appointments with teachers for conferences, a student showcase will be set up to admire exemplary work, and we will have a menu of drop-in sessions to help parents. (EOC Test Results—What do They Mean? Student Portfolio’s setting them up for success; Transitioning to your students’ home school; How to Access SLDS, Infinite Campus, and Canvas to Help Your Child at Home).

Title I School Improvement Plan, Comprehensive Needs Assessment, Compact & Policy Input and Feedback Meeting – April 21, 2020 2:00 p.m.

* Parents, families and stakeholders give input to the SIP, CNA, School-Parent Compact, Parent and Family Engagement Policy, and family engagement budget.

Parent Information Night – May 11, 2020, 2-6 p.m. (Drop-In)

* Parents will have the opportunity to make appointments with teachers for conferences, a student showcase will be set up to admire exemplary work, and we will have a menu of drop-in sessions to help parents. (EOC Test Results—What do They Mean? Student Portfolio’s setting them up for success; Transitioning to your students’ home school; How to Access SLDS, Infinite Campus, and Canvas to Help Your Child at Home).

\*During ALL parent nights, staff will be available to offer technology help to parents (Infinite Campus, Canvas, etc.). These tools are available to support parents in helping students at home.

**Parental and Family Engagement**

The ALC faculty and staff believes that parent and family engagement means the participation of parents in regular two-way and meaningful communication involving student academic learning and other school activities, including ensuring –

* that parents play an integral role in assisting their child’s learning;
* that parents are encouraged to be actively involved in their child’s education at school;
* that parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;

ALC is committed to helping our parents and families to attend the parental activities listed in this plan. Please call or email us if you need assistance with childcare or transportation in order to participate in our programs.

770-534-6857

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**ALC is branching out!**

The ALC faculty and staff will take the following measures to promote and support parents and family members as an important foundation of the school in order to strengthen the school and reach our school goals. We will –

* Ensure that all information related to school and parent programs, meetings, and other activities is published in both English and Spanish, and posted on the school website and emailed through Infinite Campus.
* Participate in Canvas professional development modules at least four times a year to

educate staff on strategies to improve communication with parents and ideas to increase family engagement.

* Share information in English and Spanish on the school website for parents to understand the school’s academic standards and assessments as well as the ways parents can monitor their child’s progress and work with educators.
* Communicate with all families and the community on a regular basis regarding school wide events and activities, such as phone messages, social media, website and flyers.
* Provide necessary materials for parents at conferences, meetings, and activities to help parents work with their child to improve their child’s achievement.
* Collaborate with local colleges to increase participation and awareness of the school parent and family engagement plan and activities.
* Listen and respond to parents’ requests for additional support for parent and family engagement activities.
* Collaborate with the feeder schools to assist with the student transition ALC and the transition back to home school.

**Student Achievement**

**Parent and Family Engagement Standards**

ALC and our parents have adopted the National PTA Standards for Family-School Partnerships as the school’s model in engaging parents, students, and the community. These standards are –

1. Welcoming All Families
2. Communicating Effectively
3. Supporting Student Success
4. Speaking Up for Every Child
5. Sharing Power
6. Collaborating with Community

**School Community Team**

ALC invites all parents to join the School Community Team to share ideas and ways to involve other parents and family members to build partnerships with school, families, and the community. The team will meet during the school year, but parents can also submit their ideas or suggestions during all activities and meetings as well as through our parent surveys and website. If you would like to learn more about the School Community Team, please contact the principal, Jeff Jenkins, Principal at 770-534-6857 or leave a message in the front office.

**School Community Team**

* Yes, I am excited about joining the School Community Team
* Yes, please contact me so I can learn more about the School Community Team
* Yes, this sounds like a great idea, please keep me posted about future meetings

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Child’s Name and Grade: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Share Your Thoughts**

We want to hear from you. If you have any suggestions or if there is any part of this plan that you feel is not satisfactory with the students’ and the school’s goals for academic achievement, please provide us with your comments in the space provided and leave this form in the Main Office:

Name: (optional) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone Number: (optional) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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